**It is an offence to apply for this role if you are barred from engaging in regulated activity relevant to children.**

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| --- |
| **THE ROLE** |
| **Where did you learn about this Tute opportunity?** |  |
| **Position applied for or reference number** |  |
| **Do you know anyone who works at Tute?** **If so, please describe the relationship.** |  |
| **PERSONAL DETAILS** |
| **Title**  |  | **Forenames** |  |
| **Surname**  |  | **Other previous names**  |  |
| **NI Number** |  |
| **Address** |  |
| **Postcode**  |  | **Telephone** |  | **Email** |  |
| **Do you require a work permit to work in the UK?** | **Y/N** | **If yes, what is the expiry date?** |  |
| **Do you hold Qualified Teacher Status?** | **Y/N** | **QTS number** |  |
| **Have you ever worked in an education setting?**  | **Y/N** | **If yes, what kind of setting(s)?** |  |
| **QUALIFICATIONS** |
| **Date awarded** | **Qualification** | **Subject** | **Grade** | **Establishment** |
|  |  |  |  |  |
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| **EMPLOYMENT** |
| **Dates****From To** | **Establishment/Company**  | **Job title** | **Brief responsibilities** |
|  |  |  |  |  |
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|  |  |  |  |  |
| **REFERENCES** |
| *At least one reference must be provided by your current or most recent employer or course tutor. If you are not currently working with children, one reference must be provided by the employer who most recently employed you to work with children.****A reference may not be provided by a relative.*** |
|  | **Reference 1** | **Reference 2** |
| **Name** |  |  |
| **Occupation** |  |  |
| **Address** |  |  |
| **Email** |  |  |
| **Telephone** |  |  |
| **Relationship** |  |  |
| **CRIMINAL RECORDS BUREAU AND EMPLOYMENT** |
| *Under the provisions of this Act and the Regulations you need not normally disclose details of any 'spent' convictions. However, as this post involves substantial access to children under 18 years of age, the contract is exempt from the Rehabilitation of Offenders Act 1974 and as such you will be asked to give your consent for Tute Education Ltd to access your Enhanced Disclosure from the Disclosure and Barring Service or from Disclosure Scotland. Any information received from the Criminal Records Bureau will be taken into account in considering your suitability for contracting services.* |
| **Is there a reason why you should not work with children under 18?** | **Y/N** |
| **Do you have any criminal convictions, cautions, reprimands, or pending prosecutions?** | **Y/N** |
| **Are you currently registered for the DBS Update Service?** | **Y/N** |
| **Do you give Tute Education Ltd permission to view your DBS certificate?**  | **Y/N** |
| **DBS number: (as printed on your DBS certificate)**  |  |
| **Your date of birth (needed to check your DBS)** | DD/MM/YY |
| **DATA PROTECTION** |
| *All information that you provide on this form will be used and processed for recruitment and selection purposes only. Information will be retained for 6 months then destroyed. If successful, some information may be shared with the Human Resources department.* |
| **SUPPORTING STATEMENT** |
| *We'd love to read how your skills, experience, and attributes directly match the job description and why you are passionate about joining Tute. Please aim to write no more than 600 words.*  |
| **DECLARATION** |
| *I declare that, to the best of my knowledge, the information I have given on this application form is correct. I understand that my application may be rejected, (or if in contracting my services, assignments may be cancelled without notice), for withholding relevant details or giving false information.* |
| **Signature** |  | **Date** | Select date |