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| --- | --- |
| **Where did you learn about this Tute opportunity?** |  |
| **Position applied for or reference number:** |  |
| **Do you know anyone/related to who works for Tute, if so please describe the relationship?** |  |
| **PERSONAL DETAILS**  |
| **Surname:** |  | **Forenames:** |  |
| **Other names by which you have been known:** |  | **Title:** |  |
| **Address:** |  |
| **Telephone:** | **Home:** |  | **Email:** |  |
| **Mobile:** |  |
| **Do you require a work permit to work in the UK?** | **No** |  |
|  **Do you require a work permit to work in the UK?** |  | **If yes, what is the expiry date?** |  |
| **Do you hold Qualified Teacher Status?**  |  | **QTS number:** |  |
| **QUALIFICATIONS**   |
| **Date awarded** | **Qualification** | **Grade/Class** | **Subject** | **Establishment**  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **EMPLOYMENT**  |
| **Do you have previous experience of teaching online?**  | Yes/No: | No |
| **Dates****From To** | **Establishment**  | **Job title**  | **Brief responsibilities including subjects taught** |
|  |  |  |  |  |
|  |  |  |  |  |
| **OTHER EMPLOYMENT**  |
| **Dates****From To** | **Employer**  | **Role**  | **Brief responsibilities**  |
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| **REFERENCES**  |
| *At least one reference must be provided by your current or most recent employer or course tutor. If you are not currently working with children, one reference must be provided by the employer who most recently employed you to work with children.* ***A reference may not be provided by a relative.*** |
|  | Reference 1 | Reference 2 |
| **Name:** |  |  |
| **Occupation:** |  |  |
| **Address:** |  |  |
| **Email:** |  |  |
| **Telephone:** |  |  |
| **Relationship:** |  |  |
| **CRIMINAL RECORDS BUREAU AND EMPLOYMENT**  |
| *Under the provisions of this Act and the Regulations you need not normally disclose details of any 'spent' convictions. However, as this post involves substantial access to children under 18 years of age, the contract is exempt from the Rehabilitation of Offenders Act 1974 and as such you will be asked to give your consent for Tute Education Ltd to access your Enhanced Disclosure from the Disclosure and Barring Service or from Disclosure Scotland.* ***Before contracting your services to Tute Education Ltd, you will be required to register for the DBS update service.*** *Any information received from the Criminal Records Bureau will be taken into account in considering your suitability for contracting services.* |
|  | **Yes**  | **No**  |
| **Is there a reason why you should not work with children under the age of 18?** |  |  |
| **Do you have any criminal convictions, cautions, reprimands or final warnings or pending prosecutions?** |  |  |
| **Are you currently registered for the DBS update service?** |  |  |
| **Do you give Tute Education Ltd permission to view your DBS certificate?**  |  |  |
| **DBS number: (as printed on your DBS certificate)**  |  |
| **Your date of birth (needed to check your DBS)** |  |
| **DATA PROTECTION**  |
| *All information that you provide on this form will be used and processed for recruitment and selection purposes only. Information will be retained for 6 months then destroyed. If successful, some information may be shared with the Human Resources department.* |
| **SUPPORTING STATEMENT**  |
| *Please outline any skills and experience you have gained from paid or unpaid work and other activities and interests that are relevant to contracting teaching services to Tute Education Ltd.*  |
|  |
| **DECLARATION** |
| *I declare that, to the best of my knowledge, the information I have given on this application form is correct. I understand that my application may be rejected, (or if in contracting my services, assignments may be cancelled without notice), for withholding relevant details or giving false information.* |
| **Signature:** |  | **Date:**  |  |